

|  | Job Description   |  |  |
|--|---|--|--|
| School   | Greenfield Primary School   |  |  |
| Post title                                       | Class Teacher   |  |  |
| Job purpose                                      | <ul> <li>To provide an excellent education for all pupils in a safe, supportive environment, according to the school's agreed vision, aims and mission statement.</li> <li>To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate.</li> <li>To monitor and support the overall progress and development of pupils as a teacher.</li> <li>To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.</li> <li>To contribute to raising standards of pupil attainment.</li> <li>To share and support the school's responsibility to provide and monitor opportunities for personal growth end enjoyment.</li> </ul>   |  |  |
| To whom the post holder reports to               | <ul> <li>The post holder is responsible to:</li> <li>The Head teacher in all matters.</li> <li>The relevant member of the school leadership group in respect of curriculum and pastoral matters.</li> </ul>   |  |  |
|  | The post holder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school/college.   |  |  |
| Duties and responsibilities specific to the post | <ul> <li>To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department.</li> <li>To contribute to the achievement of the school's development plan and its implementation.</li> <li>To plan and prepare lessons.</li> </ul>  |  |  |
| Generic duties and responsibilities              | <ul> <li>To contribute to the whole school's planning activities.</li> <li>To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with:         <ul> <li>School policies and guidelines on the curriculum and school organisation.</li> <li>County policies.</li> <li>National Professional Standards for Teachers.</li> <li>National Standards for Subject Leaders.</li> <li>The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment.</li> <li>Common core of skills and knowledge for the children's workforce.</li> <li>All teachers have a responsibility for providing and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with.</li> </ul> </li> <li>The duties and responsibilities detailed within this job description should be supplemented by those accountabilities, roles and responsibilities common to all classroom teachers, as set out within the School Teachers Pay and Conditions Document.</li> </ul> |  |  |

| Person Specification                     |  |   |  |
|--|--|---|--|
|  | Essential  | Desirable   |  |
| Qualifications                           | <ul> <li>Recognised Teaching<br/>Qualification (PGCE)</li> </ul>   | <ul> <li>Good degree/any<br/>other relevant further<br/>qualification</li> </ul>  |  |
| Letter of application & application form | <ul> <li>Well-presented, coherent with reference to the person spec.</li> <li>Communicates effectively a summary of personal experiences, skills and philosophy of education</li> <li>No criminal conviction regarding children</li> </ul>   | <ul> <li>Evidence of<br/>candidates<br/>enthusiasm and<br/>commitment to the<br/>post</li> </ul>                          |  |
| School ethos                             | <ul> <li>Willingness to support the school's aims and vision</li> <li>Ability to apply whole school policies</li> <li>Understanding that lifelong learning extends beyond the classroom</li> <li>Commitment to own professional development</li> </ul>   | <ul> <li>Willingness to develop<br/>community links</li> <li>Ability to offer extra-<br/>curricular activities</li> </ul> |  |
| Classroom / personal organisation        | <ul> <li>Evidence of understanding of the principles for excellent classroom organisation</li> <li>Enthusiasm to create an exciting, effective and stimulating learning environment</li> <li>Knowledge of successful strategies for behaviour management</li> <li>The ability to promote a calm and caring environment in which children's achievements are valued and built upon</li> </ul>   | Evidence of recognised good practice  |  |
| Learning & Teaching                      | <ul> <li>Ability to demonstrate excellent classroom practice</li> <li>Knowledge of a wide range of teaching strategies and learning styles</li> <li>Clear knowledge of SEN, inclusion and vulnerable groups and more and very able</li> <li>Effective delivery of a differentiated and challenging curriculum</li> <li>Strategies for raising children's attainment and achievement</li> </ul> | Well thought out views about learning and teaching; experience of translating theory into practice                        |  |

| Person Specification |   |  |  |
|----------------------|---|--|--|
|                      | Essential   | Desirable  |  |
| Knowledge and skills | <ul> <li>Understanding of the national<br/>curriculum, EYFS and national<br/>strategies</li> </ul>  | <ul> <li>Evidence of a<br/>curricular strength</li> </ul>                        |  |
|                      | <ul> <li>Good ICT skills and the use of<br/>ICT within all subjects</li> <li>Understanding of the importance<br/>of planning and assessment</li> </ul>  | <ul> <li>Evidence of team<br/>planning, monitoring<br/>and evaluation</li> </ul> |  |
|                      | <ul> <li>Up to date knowledge of different forms of assessment and their function within a school</li> <li>Knowledge and understanding of the issues relating to equal opportunities, cultural diversity, child protection and safeguarding</li> <li>Ability to investigate, solve problems and make decisions</li> </ul>             | Evidence of using assessment to raise standards                                  |  |
| People skills        | <ul> <li>Ability to build and maintain positive working relationships with colleagues, pupils, parents, governors and the wider community</li> <li>Knowledge of effective liaison and maximizing the contribution of support staff</li> <li>Good communication skills</li> <li>Ability to work co-operatively and flexibly</li> </ul> | Evidence of interpersonal skills   |  |